

**West Villages Improvement District  
Performance Measures/Standards and Annual Reporting Form**

**October 1, 2024- September 30, 2025**

**Program/Activity:** District Administration

**Goal:** Remain compliant with Florida Law for all district meetings

**Objectives:**

- Notice all District regular, special, and public hearing meetings
- Conduct all post-meeting activities
- District records retained in compliance with Florida Sunshine Laws

**Performance Measures:**

- All Meetings publicly noticed as required ☒yes ☐no
- Meeting minutes and post-meeting action completed ☒yes ☐no
- District records retained as required by law ☒yes ☐no

**Program/Activity:** District Finance

**Goal:** Remain Compliant with Florida Law for all district financing activities

**Objectives:**

- District adopted fiscal year budget
- District amended budget at end of fiscal year
- Process all District finance accounts receivable and payable
- Process all District bond related financing activities
- Support District annual financial audit activities

**Performance Measures:**

- District adopted fiscal year budget ☒yes ☐no
- District amended budget at end of fiscal year ☒yes ☐no
- District accounts receivable/payable processed for the year ☒yes ☐no
- Bond requisitions/reporting/continuing disclosures processed ☒yes ☐no
- Provide 3, 5, 10 year budget projections concurrent with preliminary budgets ☒yes ☐no
- “Findings” for annual financial audit ☒yes ☐no
  - If “yes” explain; Unit of Development No. 2 Series 2019A-2 remain in default.

**Program/Activity:** District Operations

**Goal:** Insure, Operate and Maintain District owned Infrastructure & assets

**Objectives:**

- Annual renewal of District insurance policy(s)
- Contracted Services for District operations in effect
- Capital Replacement Plan in effect
- Compliance with all required permits

**Performance Measures:**

- District insurance renewed and in force ☒yes ☐no
- Contracted Services in force for all District operations ☒yes ☐no
- Capital Replacement Plan in place ☒yes ☐no
- Permits in compliance ☒yes ☐no

