

**West Villages Improvement District
Performance Measures/Standards and Annual Reporting Form**

October 1, 2024- September 30, 2025

Program/Activity: District Administration

Goal: Remain compliant with Florida Law for all district meetings

Objectives:

- Notice all District regular, special, and public hearing meetings
- Conduct all post-meeting activities
- District records retained in compliance with Florida Sunshine Laws

Performance Measures:

- All Meetings publicly noticed as required yes no
- Meeting minutes and post-meeting action completed yes no
- District records retained as required by law yes no

Program/Activity: District Finance

Goal: Remain Compliant with Florida Law for all district financing activities

Objectives:

- District adopted fiscal year budget
- District amended budget at end of fiscal year
- Process all District finance accounts receivable and payable
- Process all District bond related financing activities
- Support District annual financial audit activities

Performance Measures:

- District adopted fiscal year budget yes no
- District amended budget at end of fiscal year yes no
- District accounts receivable/payable processed for the year yes no
- Bond requisitions/reporting/continuing disclosures processed yes no
- Provide 3, 5, 10 year budget projections concurrent with preliminary budgets yes no
- “Findings” for annual financial audit yes no
 - If “yes” explain; Unit of Development No. 2 Series 2019A-2 remain in default.

Program/Activity: District Operations

Goal: Insure, Operate and Maintain District owned Infrastructure & assets

Objectives:

- Annual renewal of District insurance policy(s)
- Contracted Services for District operations in effect
- Capital Replacement Plan in effect
- Compliance with all required permits

Performance Measures:

- District insurance renewed and in force yes no
- Contracted Services in force for all District operations yes no
- Capital Replacement Plan in place yes no
- Permits in compliance yes no

